

Church Lunch

Need a total of 69-72 helpers.
9 dozen rolls = 1 per tray
2 large cans of coffee (Use about 60 oz)
30 loaves of bread for meat (45 loaves or
55 sleeves of crackers with ham salad)
1 ½ lb. butter = ½ stick per table (optional)

*The Help List is available on an Excel Spreadsheet
on the BlufftonCountry.com website (Calendar)*

*Take the dirty towels home the Sunday before
you serve and wash them.*

*The milk is provided by the church.
Paper cups, napkins, roll tray liners
& regular tea are also provided.
Flavored tea is the responsibility of whoever is serving.*

*Chris Pulver is willing to
open the church on
Saturday from Noon – 4:00
Please call him @ 565-3519
if you want him to open it.*

*There is a 12 cup coffee maker available in kitchen
for early morning coffee.*

Sunday Morning (8:00 AM)

- 23 Coffee cups for each table - 15 cups on table #1.
Use cups under the table first, before using cups from the kitchen
- 10 Coffee cups under right side of each table (Please use the cups in the racks before the ones in the cupboard. There is a stack beside the dishwasher.
- 1 Knife to each tray of rolls (9) & 1 fork for the meat & cheese (9)
- 3 Glasses with 5 spoons to each table
- 1 Black tub under left side of each table
- 9 Roll trays per table - 6 on table #1 + 1 large for the children. (105 trays + 1 large tray)
- 5 Creamer bowls per table with 3 creamers in each one.
- 24 Paper cups per table on left side (12 water, 12 milk) - Stack 50 extra cups under left side of each table.
Put out Containers with 4 tea - sugar - Sweet'n low - Sanka in each, Napkin holders, & Hot pad.

*If you are short on coffee cups, creamer bowls, or silverware leave Lou Ann Kaehr know.
Roll tray liners are available in cupboard by window, if you want to use them.
If you are short on paper products & ect., tell Chris Pulver. He will get you more.*

At 10:30 a.m. - Carry out rolls.
Wet 24 towels for the waitresses

At 10:50 a.m. - Have lunch out for ushers.

At 11:00a.m. – Put out meat & cheese.
Put creamers on tables.

At End of Sermon _ Pour milk & water. Put 1 gallon of milk & a pitcher of water under left side of table.

At End of Lunch on Table #1

Put empty roll tray cart beside table.

Put empty silverware container & creamer box on end of table. Have containers for leftover meat & cheese & bread sacks for the bread.

Note: Take down table chains after lunch.

Sunday Afternoon

Do not take the creamers home. Leave in refrigerator.

Check and see that 10 large, clean trays are in each roll rack.

Leave all trash in the containers.

Instructions for Roll Tray Cart

Place one empty tray rack by table #1. After waitresses have returned the bread, meat and cheese, they can place their tray of rolls on the rack. Two racks will be used. They are marked accordingly, as racks with side bars are not convenient for waitresses to place their trays on.

Assign someone to rotate these roll tray carts, with one in the dining room and one in the kitchen.

When the one in the dining room is partially full, exchange it with the empty one by the roll stackers.

Keep the roll stackers stocked. This timing may be different than when the rack is full in the dining room. Always take an empty one out, so the waitresses have somewhere to go with their trays.

Waitresses

Please help carriers pour the milk and water. Clean the napkin holders and store under table with clean hot plate, tea/sugar containers, and empty creamer bowls. Return creamers to the box at the end of table #1. Return clean spoons to the silverware container at the end of table #1, have glasses washed.

Wash table, benches, and stools.

Runners

You need to start immediately.

Cart Girls

You need to start very early. Leave clean cups turned upside down under the tables.

Take extra tubs back to be washed as soon as possible.

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Coffee Makers: Beth Aschliman, Peggy Aschliman, Ann Gerber, Joan Gerber, Carla Girod, Diane Heyerly, Cindy Kauffman, Kim Maller, Lori Reimschisel, Louise Reimschisel, Arlene Stump, Angie Topp, and possibly others. (Ask the coffee makers prior to Sunday morning specifically if they would make coffee. It might help in plans with grandchildren & ect.)

Coffee Makers

1. _____
2. _____

Wash Coffee Pots

1. _____
2. _____

Scrape Dishes

1. _____
2. _____
3. _____
4. _____
5. _____ (Optional)

Dishwasher

1. _____

Stack Rolls

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

(Rotate Roll Tray Cart)
(Instructions on card inside roll cupboard)

Wash Trays

1. _____
2. _____
3. _____
4. _____
5. _____ (Optional)

Wash Tubs

1. _____
2. _____
3. _____

Wipe Dishes

1. _____ (Inside)
2. _____ (Inside)
3. _____ (Outside)
4. _____ (Outside)
5. _____ (Optional)

Stack Leftover Meat, Cheese &

Bread At Table #1

1. _____
2. _____
3. _____
4. _____

Early Morning Help

Morning Help

Reserves

TABLE HELP

6

7

Runner

5

8

4

9

Runner

3

10

2

11

Runner

1

12

Carry Rolls

1. _____
2. _____
3. _____

Carry Meat & Cheese

1. _____
2. _____
3. _____

Coffee Urn or Coffee Runner

(Check w/Coffee Makers which they prefer)

1. _____

Carts

1. _____
2. _____
3. _____
4. _____

**Another person would be useful to fill water pitchers in the kitchen.
The runner job is very busy, especially in the warm weather.**